

**RISK ASSESSMENT**

|                                     |                               |                             |                                  |
|-------------------------------------|-------------------------------|-----------------------------|----------------------------------|
| <b>Event: LLSSP L2 School Games</b> | <b>Competition: Dodgeball</b> | <b>Venue: Vandyke Upper</b> | <b>Date: See Events Calendar</b> |
|-------------------------------------|-------------------------------|-----------------------------|----------------------------------|

| <b>Ref No.</b> | <b>Hazard</b><br>(What could cause harm?) | <b>Risk of</b><br>(How might someone be harmed?) | <b>Risk to</b><br>(Who might be harmed?)          | <b>Existing Control Measures</b><br>(List all relevant controls to prevent hazard)   | <b>Likelihood</b> | <b>Severity</b> | <b>Risk Ranking</b> | <b>RAG Rating</b><br>R/A/G |
|----------------|---|--|---|--|-------------------|-----------------|---------------------|----------------------------|
|                | COVID – 19                                | Transmission of Covid-19                         | School Staff<br>Partnership Staff<br>Participants | Government Covid-19 guidelines to be always followed at the point of the event taking place. Including the wearing of masks by all if inside and/or outside if host venue risk assessment stipulates for external visitors<br>Social Distancing measures to be applied and followed if applicable<br>School to ensure their own policies and procedures are not compromised whilst participating in events<br>Equipment will be sanitised at regular intervals where practically possible<br>School / Partnership staff should ensure that participants/sports leaders sanitise their hands regularly – Schools-Sports Leaders to provide their own sanitiser and sanitise for equipment.<br>Visiting schools and staff can request a copy of the host Covid-19 risk assessment if required<br>Should any participant/sport leader or school staff member who has attended the event test positive for Covid-19 within 10 days of the event taking place, must notify the event organiser immediately. | 3                 | 2               | 6                   | A                          |
|                | Safeguarding                              | Anyone exposed to or at risk of being abused     | School Staff<br>Partnership Staff<br>Participants | Everyone attending the event has a responsibility to report any concerns they may have about anyone at the event to the Event Organiser at the earliest opportunity. Event Organiser will refer to and action the Vandyke Upper School Safeguarding Policy   | 1                 | 2               | 2                   | G                          |

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|----------------|---|---|---|---|-------------------|-----------------|---------------------|----------------------------|
| D1             | Ground Conditions                         | Slips / Trips / Falls<br>Personal Injury<br>Injury to Others<br>Sickness from Ingesting Ground                      | Event Staff<br>Comp Staff<br>Volunteers<br>Public<br>Participants | Ground surface checked regularly by event manager<br>Stop activity and move to another area if required<br>Suitable footwear to be worn by all participants<br>All surfaces to be checked before and during play for changes in condition | 1                 | 2               | 2                   | G                          |
| D2.1           | Equipment - Lifting & Moving              | Personal Injury<br>Injury to Others<br>Collapse   | Event Staff<br>Comp Staff<br>Volunteers                           | Vehicles to transport heavy equipment around site<br>Staff to only carry items that are within their capabilities<br>Split loads, push, pull or roll equipment where possible.  | 1                 | 1               | 1                   | G                          |
| D2.2           | Sports Equipment                          | Faulty Equipment<br>Dirty Equipment<br>Equipment misused<br>Slips / Trips / Falls and Collisions                    | Participants<br>Event Staff<br>Comp Staff<br>Volunteers           | Staff are trained on correct use of equipment<br>Staff inspect equipment before use<br>Faulty equipment is reported and replaced/removed  | 2                 | 2               | 4                   | G                          |
| D3             | Environmental Risks                       | Heat Exhaustion<br>Slippery Surfaces<br>Slips / Trips / Falls and Collisions<br>Litter / Sharp Objects (e.g. Glass) | Event Staff<br>Comp Staff<br>Volunteers                           | Encourage drink breaks and appropriate clothing<br>Staff check the facilities to be used for any hazards e.g. litter / sharp objects<br>First aiders will be present  | 3                 | 2               | 6                   | A                          |
|                | Inappropriate lighting                    | Reduced visibility – increased likelihood of collision(s) with equipment and/or participants/staff.                 | Participants  | Facility check prior to start of event – None use of facilities/areas with poor lighting conditions.  | 2                 | 2               | 4                   | G                          |

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|                | Insufficient or unsuitable space                      | Increased likelihood of injury to participants /staff due to collision.             | Event Staff<br>Participants              | Facility check prior to start of event – Limit on number of teams/participants (maximum capacity set). Facility used to be fit for activity.  | 1                 | 3               | 3                   | G                          |
|                | Untidiness – causing trip / fire hazard               | Increased likelihood of trip/fall. Blockage of designated fire escapes/exit routes. | Comp Staff<br>Participants               | Facility check prior to start of event. Removal of hazards. Participants instructed to leave personal belongings in designated areas away from emergency exits / activity area.             | 2                 | 2               | 4                   | G                          |
|                | Lack of fire escapes / extinguishers / procedures     | Risk of injury/death due to fire  | Volunteers<br>Participants               | Facility checked to ensure sufficient number of fire / emergency exits and extinguishers. Exits kept clear at all times. Participants briefed re fire procedure (exits & meeting point etc) | 1                 | 4               | 4                   | G                          |
|                | Slip / trip / fall hazards                            | Risk of personal injury due to any of the above.                                    | Participants<br>Event staff              | Activity area kept free of hazards at all times. Surface kept dry. Should areas become wet then participants will be notified accordingly.  | 1                 | 2               | 2                   | G                          |
|                | Inadequate ventilation                                | Risk of injury / illness due to poor or inadequate ventilation                      | Event Staff<br>Participants              | Facility check prior to start of event – Windows/doors and/or ventilation systems opened / utilised where necessary   | 1                 | 3               | 3                   | G                          |
|                | Poor surfaces for activities – slips / trips / impact | Risk of personal injury due to any of the above.                                    | Comp Staff<br>Participants               | Activity suitable for activity and kept free of hazards at all times. Surface kept dry. Should areas become wet then participants will be notified accordingly.                             | 1                 | 2               | 2                   | G                          |

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|                | Uneven Playing Surface                                   | Slip Trips and Falls   | Volunteers<br>All                        | Facility check prior to start of event – Any areas   | 1                 | 4               | 4                   | G                          |
|                | Hard or sharp objects on pitch                           | Risk of personal injury due to contact with objects.                 | Participants<br>All                      | Facility check prior to start of event – area cleared of potential hard/sharp objects.   | 2                 | 2               | 4                   | g                          |
|                | Collisions / Conflict with surrounding objects or people | Risk of personal injury due to collision with objects/people         | Event Staff<br>ALL                       | Equipment positioning checked prior to use to ensure suitable space for activity. Those not participating required to maintain adequate distance from activity area(s).      | 1                 | 4               | 4                   | G                          |
|                | Impact from Sports Equipment                             | Risk of personal injury due to collision with sports equipment       | Comp Staff<br>All                        | Ensure all surplus equipment is stored well away from the activity area.   | 2                 | 2               | 4                   | G                          |
|                | Personal injury – fracture / sprains / cuts              | Possibility of accidental injury due to physical nature of activity` | Volunteers<br>All                        | Control measures in place to minimize risk to competitors/officials/staff.<br>- Qualified First Aider present<br>- Suitable first aid kit available<br>- Access to phone etc | 1                 | 3               | 3                   | G                          |
|                | Lack of information, training or instruction             | Risk of injury to participants/staff/officlas                        | Participants                             | Pupils to have previous experience of activity prior to competition. Procedures for the event will be outlined to all in attendance at the start.                            | 1                 | 4               | 4                   | G                          |

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|                | Poor activity planning or preparation                  | Risk of injury to participants/staff/officlas     | Event Staff                              | Planning meetings prior to event – Competition format and structure explained to all at the start of the event.  | 1                 | 4               | 4                   | G                          |
|                | Poor activity delivery or organisation                 | Risk of injury to participants/staff/officlas     | Comp Staff                               | Staff / volunteers at event to be trained and/or briefed prior to event start. Planning meetings prior to event – Competition format and structure explained to all at the start of the event. | 1                 | 4               | 4                   | G                          |
|                | Ignorance of rules and / or procedures                 | Risk of injury to participants/staff/officlas     | Volunteers                               | Rules/procedures clearly outlined and reinforced throughout the duration of the event.<br>Ensure participants are eligible to participate – age, ability etc relevant to session.              | 2                 | 2               | 4                   | G                          |
|                | Unsafe behaviour or attitude                           | Risk of injury to participants/staff/officlas     | Participants                             | Rules/procedures clearly outlined and reinforced throughout the duration of the event – Measures in place to remove rule breakers / those acting in an unsafe manner from the activity areas.  | 1                 | 4               | 4                   | G                          |
|                | Lack of appropriate first aid equipment and experience | Risk of injury to participants/staff/officlas     | Event Staff                              | Suitably qualified first aider in attendance:<br>- Suitable first aid kit available<br>- Access to phone etc   | 1                 | 1               | 1                   | G                          |
|                | Children getting Lost                                  | Serious Injury<br>Muscle Strains<br>Panic Attacks | Participants                             | Clear defined Areas and maps<br>Clear instructions<br>Clear maps<br>Clear instructions   |                   |                 |                     |                            |

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